



NUCAFE

National Union of Coffee Agribusinesses and Farm Enterprises

INVITATION TO BID (OPEN INTERNATIONAL BIDDING)

Invitation to bid for Designing, supply, installation and maintenance of solar (P.V) power system at NUCAFE factory Block110, Plot 3654, Kiwanga, Namanve - Uganda

Procurement Reference No. **WKS/03/2018 2022/NUCAFE/00001**

NUCAFE has allocated funds to be used for the Procurement of a contractor to Design, supply, install and ensure maintenance of solar (P.V) power system

1. NUCAFE now invites written sealed bids from eligible bidders to undertake the execution of design, supply, installation and maintenance of a solar power system as stipulated in the bidding documents.
2. Bidding will be conducted in accordance with the Open International Bidding procedures contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003. Envelopes containing sealed bids must be marked with the above procurement reference number on the top right corner indicating the bid being submitted.
3. In order to be qualified for award of contract, bidders shall provide evidence satisfactory to the Employer of their experience, technical and financial capability as well as availability of resources to execute the contract effectively. The minimum experience requirements for qualification for the contract are as indicated in the bidding document.
4. Bidders may obtain further information from NUCAFE and inspect the bidding documents at the address given below from 09:00am (Local time) to 5:00pm (Local time) during working days from Mondays to Fridays.
5. Bidders are advised to visit and examine the site of works, its surroundings and obtain all information that may be necessary for preparing their bids and entering into contract for undertaking of the works. Site visit shall be done jointly on 28th November 2018. The contact persons shall be **Faith Kisaakye (0751244549)**. The cost of visiting the site shall be at the bidders' own expense. In addition, there shall be a Pre-bid meeting at **11:30 AM on 28th November 2018 at NUCAFE FACTORY, Block 110, PLOT 3654, KIWANGA, NAMANVE**
6. A complete set of Bidding Documents in English may be purchased by the bidders upon submission of a written application on bidder's letter head to the address below and upon payment of a non-refundable fee of **Uganda shillings 200,000 (Two hundred thousand shillings)**.

Bids clearly marked "**BID FOR DESIGNING, SUPPLY, INSTALLATION AND MAINTENANCE OF SOLAR (P.V) POWER SYSTEM AT NUCAFE FACTORY, PLOT 3654, KIWANGA, NAMANVE**

7. Must be delivered to the address below by 4:30 pm local time on or before 21st Dec 2018. All bids must be accompanied by a bid security of (UGX 10,000,000). Late bids shall be rejected.
- 8.(a) All Clarifications to this bid will be addressed to:
**The Head, Procurement and Disposal Unit,
National Union of Coffee Agribusinesses and Farm Enterprises Ltd
(NUCAFE)
P. O. Box 34967: Kampala Uganda,
Physical Location: Plot 3654, Kiwanga, Namanve
Tel: +256-414-236199.
Email: procurements@nucafe.org www.nucafe.org**
- (b) Bidding documents may be inspected from:
**The Head, Procurement and Disposal Unit, National Union of Coffee Agribusinesses and Farm Enterprises (NUCAFE)
P. O. Box 34967, Kampala Uganda,
Kiwanga, Namanve**
- (c) Bidding documents will be issued from:
Same as 8(b) above.
 - (i) Address Bids must be delivered to:
Same as 8(b) above.
 - (ii) Address of Bid Opening:
Same as 8(b) above,

Activity	Date
a. Invitation to Bid	22 nd /Nov/2018
b. Pre-bid meeting and site visit	28 th /Nov/ 2018
c. Bid submission closing date	21 st /Dec/2018
d. Evaluation process	27 th / Dec/ 2018-28 th / Dec/ 2018
e. Display, communication and invite of best evaluated bidder for contract negotiation	31 st /Dec /2018
f. Contract Award and Signature	7 th /Jan/ 2019

"Any form of canvassing or lobbying for the tender shall lead to automatic disqualification."

EXECUTIVE DIRECTOR